A How-To Guide Seacret Be Well



SEACRET Be Well

Why? Seacret Be Well

- Convenience & Privacy of Home
- 24/7, 365 Service
- While Traveling (34 countries)
- Local Language
- Forgotten RX's
- Coverage for Dependents



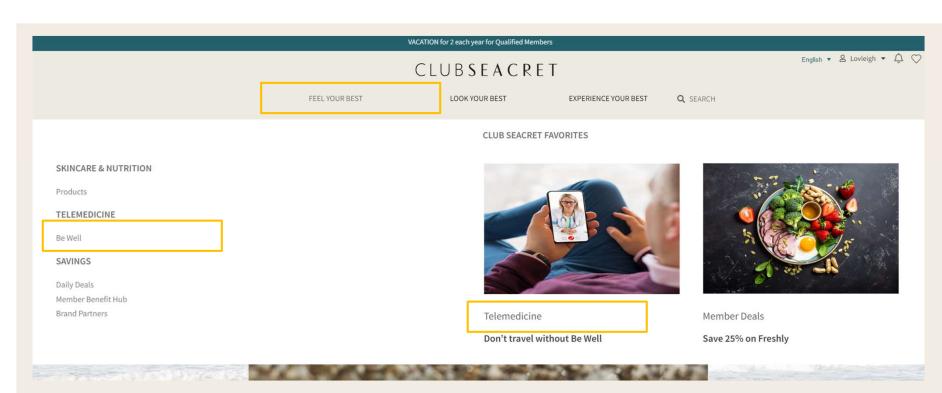
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A How-To Guide

Signing Up For Seacret Be Well

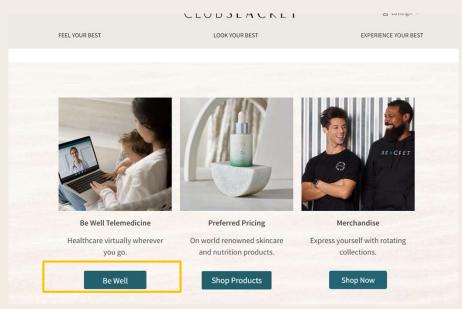


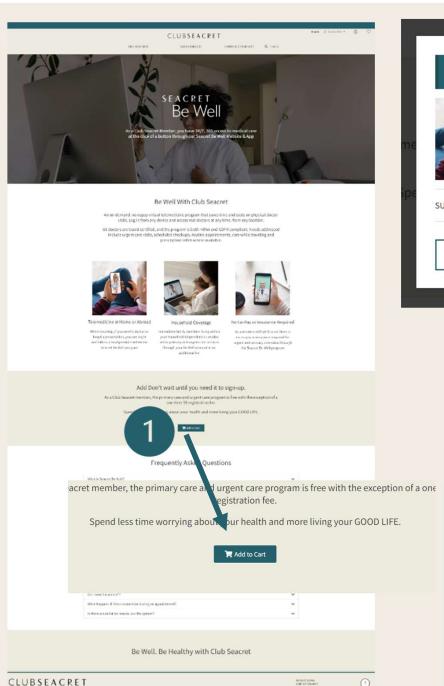
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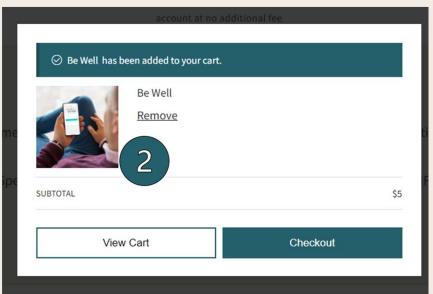


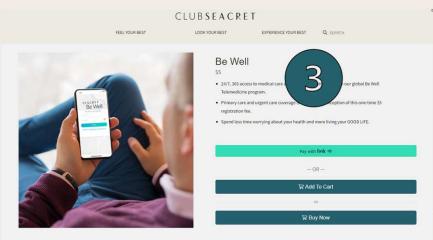


- 1. Log into www.clubseacret.com
- 2. Navigate to Be Well using either the "Feel Your Best" drop down
- 3. OR
- 4. Scrolling down the page and selecting



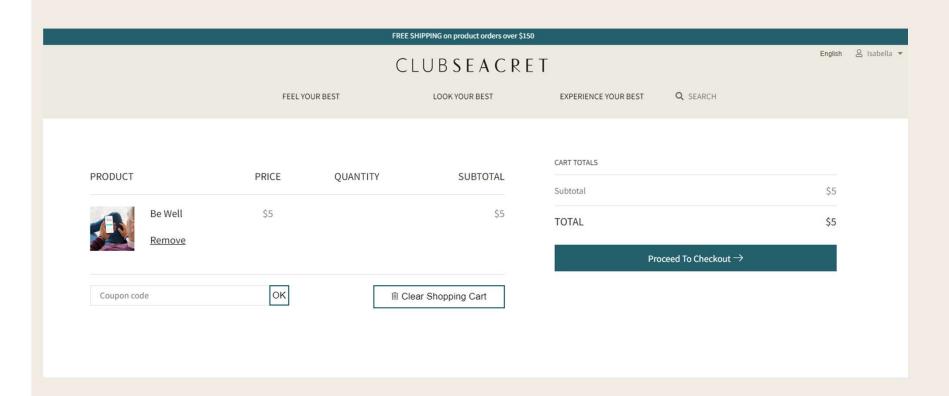






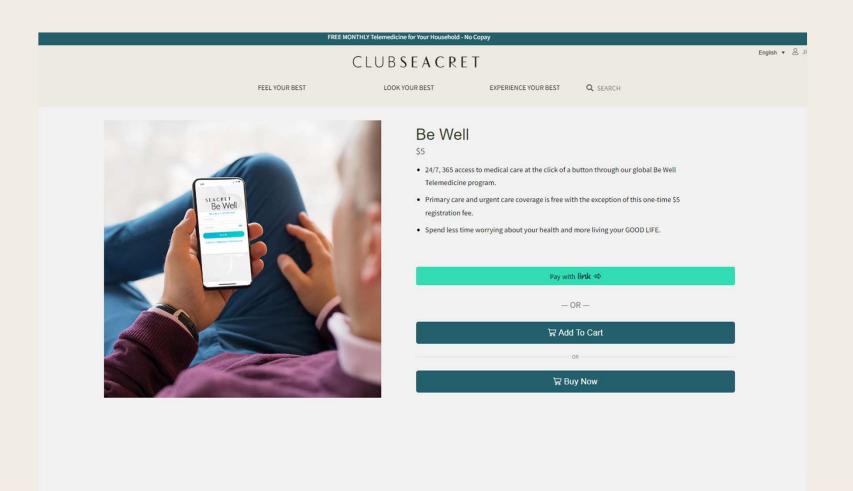
- 1. Click "Add to Cart" in the center of the page
- 2. A pop up will appear
- 3. The pop up will allow the member to view cart or checkout
- 4. If the member clicks on the Be Well image, a pop out description will appear.
 - a) The member can add to cart or click buy now

SEACRET



- 1. When the member clicks
 Buy Now or View Cart,
 they will land on the
 shopping cart page with
 Be Well in the cart.
 - a) They can clear their cart or proceed to checkout

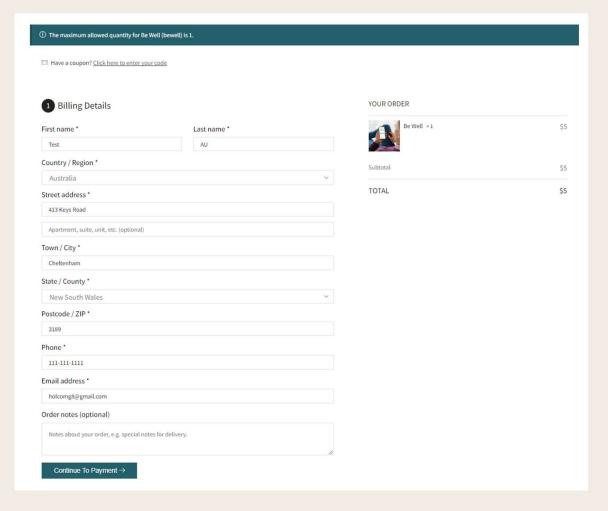
Be Well Sign Up – Cart Max Error



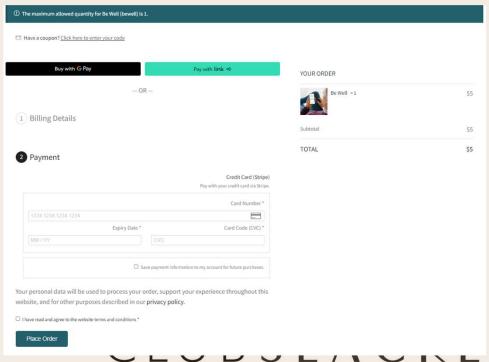
- 1. If the member attempts to add Be Well to their cart more than one time, they will see an error message at the bottom of the screen.
 - a) The maximum allowed quantity for Be Well is 1.
- 2. Member can click Buy
 Now and move to the
 shopping cart to
 complete the transaction
 or clear their cart

The maximum allowed quantity for Be Well (bewell) is 1.

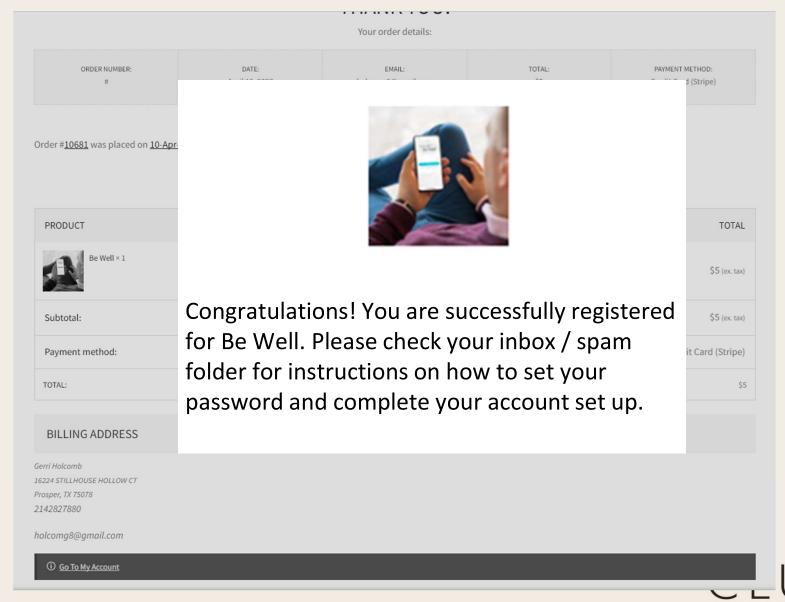
Be Well Sign Up – Billing Details



- The member will need to provide their billing details and credit card information.
- 2. They will be charged a one time \$5 by Seacret Direct Stripe
- 3. The email input on the billing page will be where the billing confirmation is sent



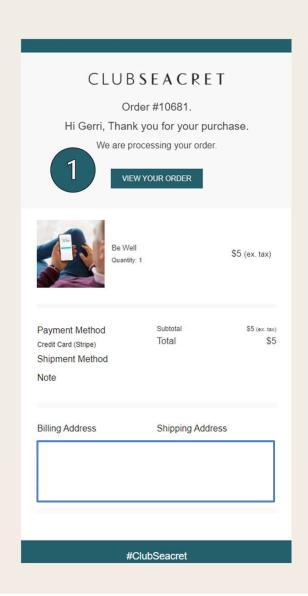
Be Well Sign Up – On Screen Confirmation

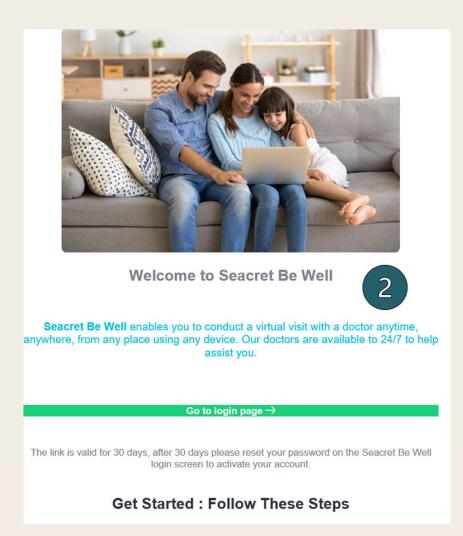


1. Upon successful payment, the member should see a pop up that tells them to check their email for instructions on how to complete their Be Well account set up

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Be Well Sign Up – Billing Confirmation





- 1. Upon a successful signup, the member will receive the billing confirmation email at the email address they input on the billing screen
- 2. The member will also receive an email from Be Well instructing them how to complete their account information and how to log into Be Well

HINT: Be sure to check Spam or Junk folders for this email

HINT: Be sure to check Spam or Junk folders for this email

Once your membership is verified and payment confirmed, you will be entered into the system and receive a Welcome Email at the address provided on the form.

You will need to login within 30 days or your account will go dormant.

You do not need to schedule a visit, but this will keep your account active.



Welcome to Seacret Be Well

Seacret Be Well enables you to conduct a virtual visit with a doctor anytime, anywhere, from any place using any device. Our doctors are available to 24/7 to help assist you.

Go to login page →

The link is valid for 30 days, after 30 days please reset your password on the Seacret Be Well login screen to activate your account.

Get Started : Follow These Steps

Be Well

If you have not received a Welcome Email after 3
Business Days or have an URGENT need, please email
us at ClubSeacret@SeacretDirect.com

Include your Name, Member ID and date the payment was processed on your card.

A How-To Guide

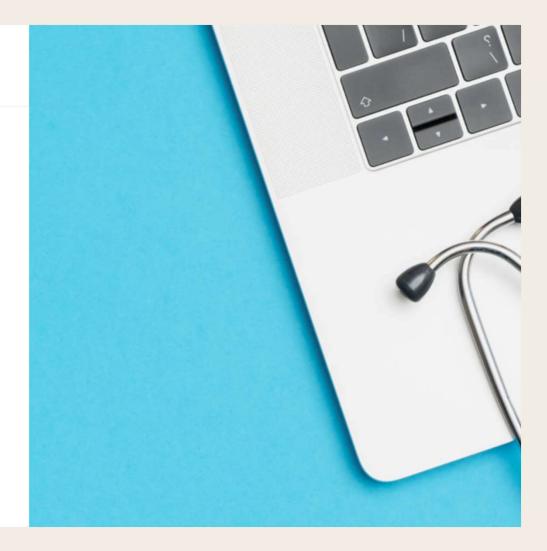
Accessing Your Seacret Be Well Account



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Be Well

Login Login into your account Username Seacretpatient Password Log In FORGOT PASSWORD Don't have a patient account? Sign Up Here



- Navigate to <u>Welcome to</u>
 Seacret Be Well (careclix.com)
- 2. OR download the Be Well App







3. Login with the information provided in your Welcome Email

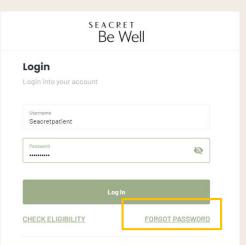
A How-To Guide

Resetting Your Seacret Be Well Password

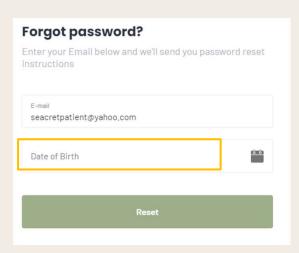


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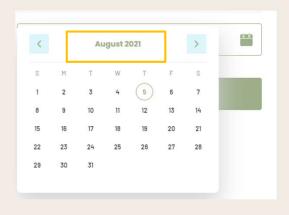
 Navigate to the Seacret Be Well Login Page (seacret.careclix.com) and Click "Forgot Password"



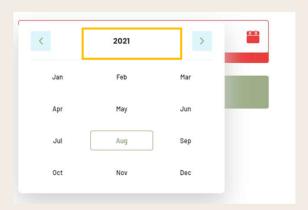
2. Enter the Email Address You Registered with and Click in the Date of Birth Field



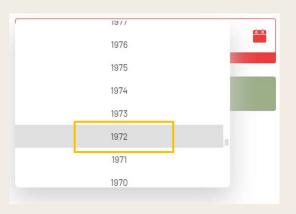
3. Click on the Current Month Between the Arrows



4. Click on the Current Year Between the Arrows



5. Scroll and Select Your Birth Year



6. Select Your Birth Month



7. Select Your Birth Day



8. Click Reset

orgot passw	ord?
nter your Email belo estructions	w and we'll send you password reset
E-mail seacretpatient@seac	ret,com
Date of Birth November 11, 1972	00
	Reset
	Back To Login Page

seacret Be Well



An Email Containing a Password Reset will Arrive from CareClix

Your Username will be at the Top of the Email

The Email will Prompt you Login

Select the Login Button on the Email

Your Username and Temporary Password will Auto Populate

After you Login, Go to "My Profile" and then "Account Settings" to Change your Password

Please Bookmark or Star the Seacret Be Well Login Page to Access the Platform at Any Time

A How-To Guide

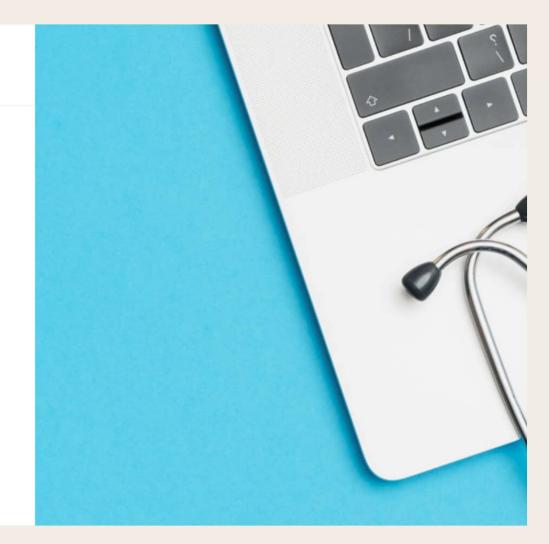
Adding Dependents



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Login Login into your account Username Seacretpatient Password Log In FORGOT PASSWORD Don't have a patient account? Sign Up Here

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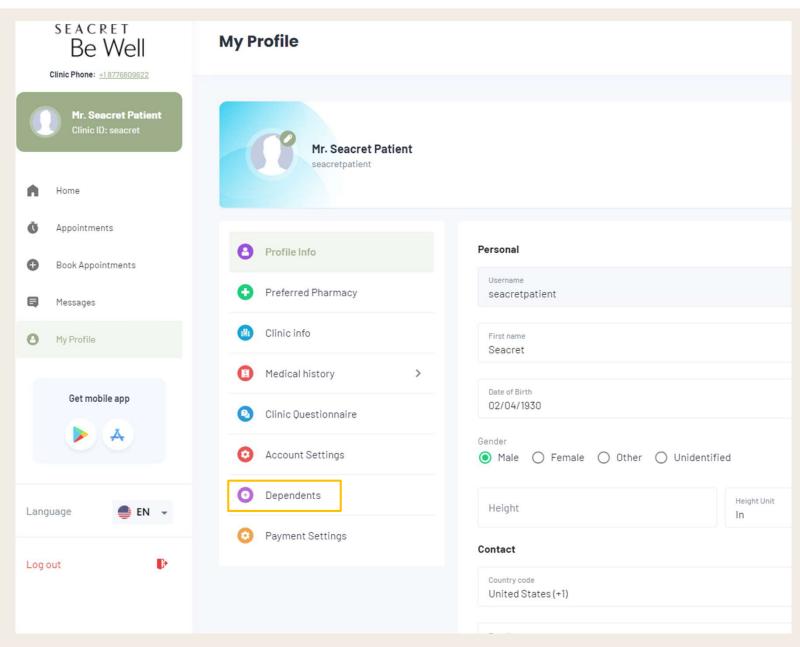


- 1. Navigate to <u>Welcome to</u>
 Seacret Be Well (careclix.com)
- 2. Login with the information provided in your Welcome Email

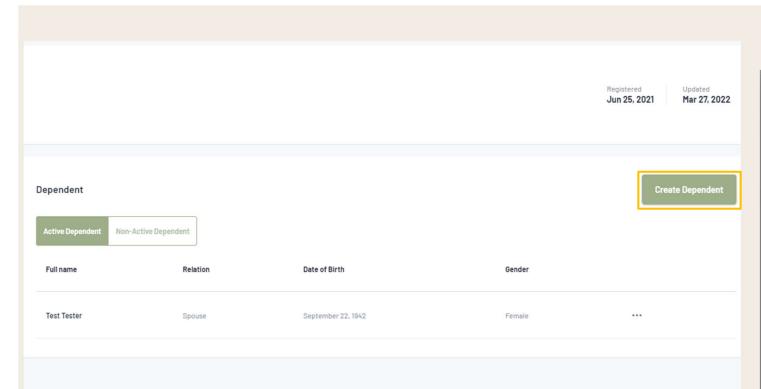
(This function is only available online at this time.)

SEACRET Be Well Clinic Phone: +18778809522	Hi Mr. Seacret Patient, Good Afternoo				URGENT CARE
Mr. Seacret Patient Clinic ID: seacret	Book appointment				Search
♠ Home		Select Location	Appointment Time		
Appointments	Primary Care Appointments		Choose Time Anytime		
Book Appointments		Select State	Now		
⊟ Messages					
My Profile	Appointment	See more	Patient records	Last Message	See more
Get mobile app	You don't have pending or	confirmed appointments	You don't have RPM records	You don't have messa	ges
Language ● EN ▼					
Log out P					

1. Navigate to My Profile



1. Select Dependents



- 1. Click Create Dependent
- 2. Enter Dependent Information
- 3. Click Create
- 4. Repeat for up to 3 Dependents If you have more than 3, you will need to call +1 855-227-3259 for them to be added manually.

Relation	*	Date of Birth	* *
Username		E-mail	
First name		Last name	
Contact phone type	•	Country code	*
Phone number		Country United States	v
State Virginia	¥	City Alexandria	
Street 123 st		ZIP-code 12312	
ender Male () Female	Other	○ Unidentified	

A How-To Guide

Booking an Appointment on a computer



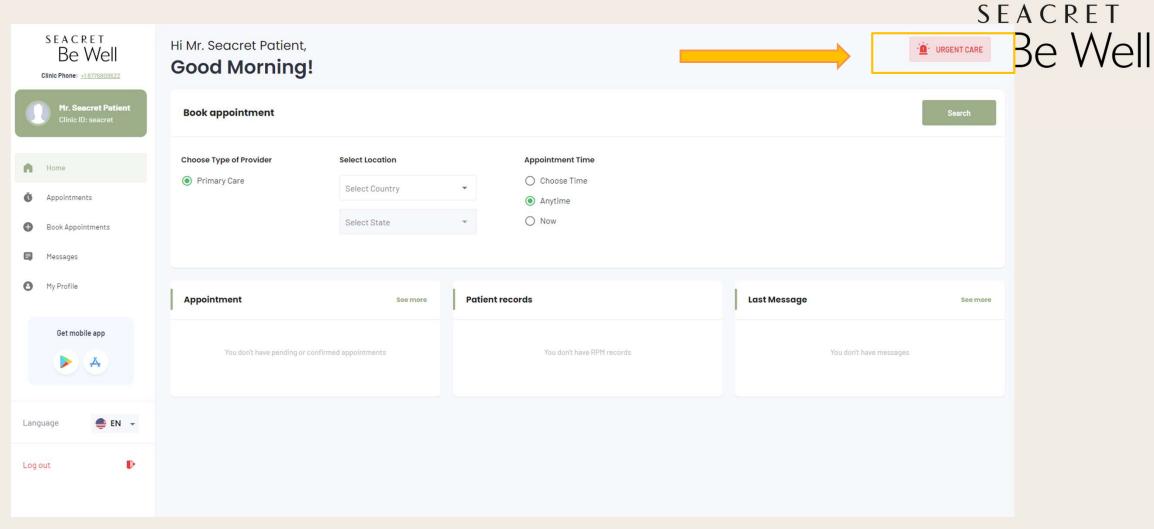
SEACRET Be Well

SEACRET Be Well Clinic Phone: +18776809622 Login Login into your account Username Seacretpatient Password 63 FORGOT PASSWORD Don't have a patient account? Sign Up Here



- Navigate to <u>Welcome to</u>
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- 2. Login with the information provided in your Welcome Email

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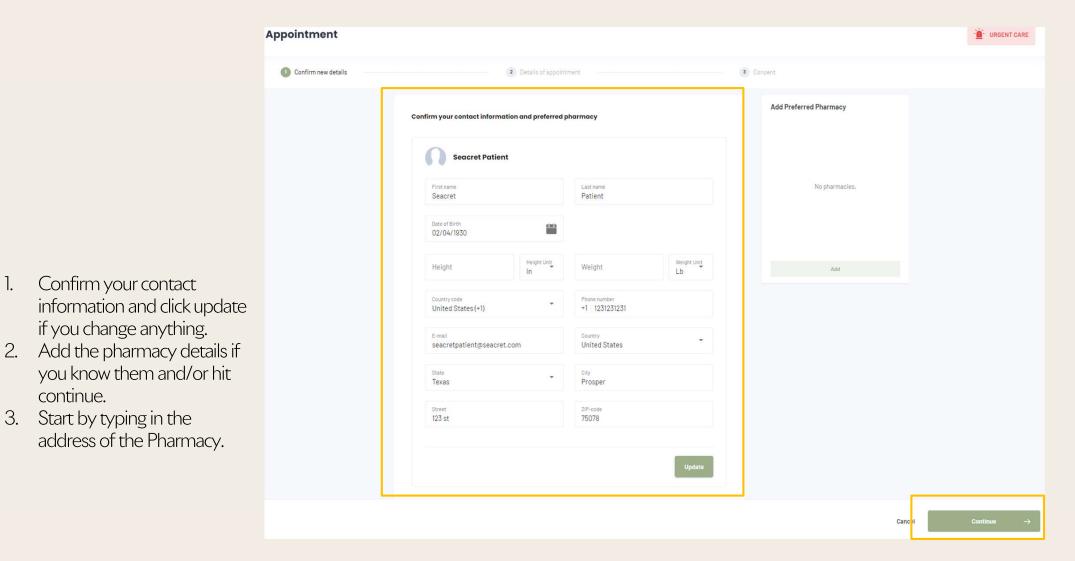
- 1. If you need to be seen as soon as possible, simply select the Urgent Care Button.
- 2. This service is available 7 days a week 24 hours a day.

Good Morning! Book appointment Choose Type of Provider Select Location Primary Care **Urgent Care** United States Type of provider Texas Primary Care pendent Select Location Select Country United States **Appointment** Last Mes Select State Texas I book appoinment for Myself O Dependent Cancel

Hi Mr. Seacret Patient,

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- 1. Enter your location at the time of service.
- 2. Enter if this appointment is for you or your Dependent.
- 3. Click Continue.



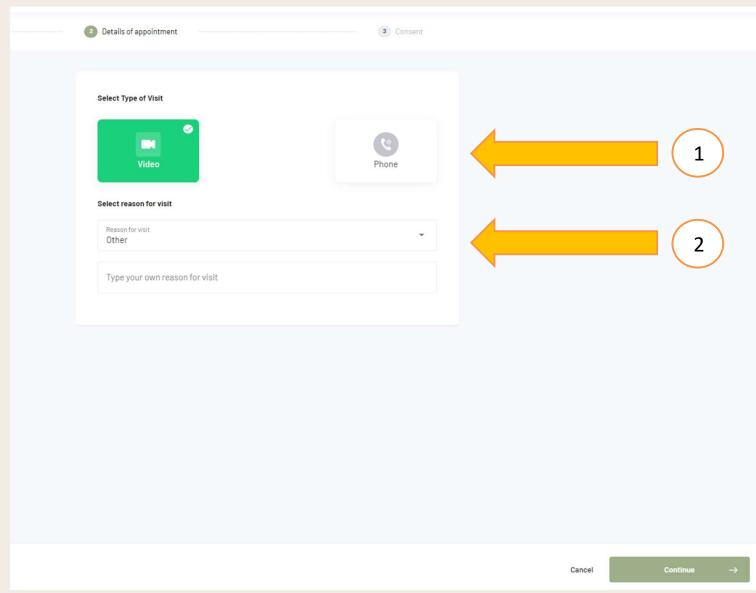
Confirm your contact

if you change anything.

continue.

3. Start by typing in the

- 1. Select if you want video or a call
- 2. Select Reason for Visit as Other
- 3. Type in Reason
- 4. Click continue



- 1. Accept Terms
- 2. Click continue
- 3. Your confirmation will appear
- 4. Click Go to Waiting Room
- 5. The doctor will arrive shortly or you will receive additional information as to next steps

